



IT & Training Services by a Swiss Quality Group

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www.prodata-group.sg

## Job description: Systems and Network Engineer

Position / Title: SYSTEMS & NETWORK ENGINEER  
 Department: TECHNICAL OPERATIONS  
 Manager: BRANCH DIRECTOR APAC  
 Location: SINGAPORE

### BRIEF COMPANY DESCRIPTION:

**Pro-DataLGI Singapore Pte. Ltd.** is the Asian company of **Pro-Data GROUP** offering Swiss IT services in Singapore. We offer our experience in different structures especially in the financial world. **Pro-DataLGI Singapore Pte. Ltd.** has the particular advantage of enjoying an extensive knowledge of the needs and requirements of its clientele. Our company is one of the few Swiss IT services companies to have been awarded the Swiss Quality label, and was created in 1989. Our group counts approximately 50 consultants. All of our consultants are high-level specialists with complementary skills (infrastructure, training, security, development, IP telephony, videoconference, mobility devices, consulting, recruitment, etc.).



### GENERAL JOB DESCRIPTION:

Manage and maintain the IT and telecommunications infrastructure that Pro-Data's customers have contractually put under a Service or Maintenance contract. Install and configure from simple PCs up to Servers, the virtualization of the server environments, the rollout of new network and security projects, and the installation and maintenance on IP voice solutions.



**Singapore Office:** Pro-DataLGI Singapore Pte. Ltd. - Soho 1@ The Central #05-15 - 6 Eu Tong Sen Street - Singapore 059817

Company Registration number: 201128188W - OCBC Bank Singapore - Account number: 641-044557-001 (SGD) - SWIFT: OCBCSGSG

Also present in Geneva - Lausanne - Zürich - Neuchâtel - Monaco - Hong Kong





**DUTIES & RESPONSIBILITIES:**

The person we are looking for, during his employment, shall perform the duties and exercise the powers which Prodata will assign to him in his capacity as Systems and Network Engineer.

The scope of work shall also comprise:

I *General Objectives & Key Functions:*

- Support level 1 & 2
- VMware Solutions, Cisco Solutions, Citrix, Microsoft servers
- Maintenance

II *Duties and Responsibilities:*

- Good representation of **Pro-DataLGI Singapore Pte. Ltd.**,
- Respect the company's SLA, and those of its customers,
- Some account management together with the Branch Director

III *Special Duties:*

- Possibility to travel to the Company's subsidiary in Hong Kong or other customer locations

**JOB QUALIFICATIONS:**

*Related Experience:*

- 1-2 years' Experience as a Systems & Network Engineer, or Network Operations Field Engineer, or Systems Engineer
- Have knowledge on the server and networking environments and detailed familiarity with the main industry protocols
- Good experience with IP environments
- Experience in troubleshooting router, switch and fault-tolerant redundant environments, configuration, troubleshooting and hardware maintenance
- Experience working with 3<sup>rd</sup> party service providers testing and troubleshooting internet connectivity problems
- Systems and computer installations

*Knowledge, Skills and Abilities Required:*

- Knowledge of IP networking, DNS, DHCP, SMTP and other associated protocols
- Knowledge of WAN / LAN protocols
- Knowledge of Cisco networking technologies (Routers, Switches, ASA/PIX Firewall)
- Knowledge of Cisco VoIP is a plus
- Familiar with Virtualization technologies (VMWare, Citrix XenApp)
- Familiar with Server hardware and components
- Familiar with Windows Server technologies (Active Directory, Exchange)
- Translate business needs into technology specifications
- Ability to design solutions that meet customer requirements and budget
- Candidates with certifications such as CCNA, MCSE are advantaged
- Communication skills (oral and written English)
- Desire to grow and learn new technologies
- Work effectively in a dynamic and changing environment
- Strong commitment to customer service
- Self-motivation and ability to work with minimum supervision
- Good decision making abilities
- Team spirit
- Flexibility to Support "round-the-clock" operations
- Flexibility to some travelling

**AVAILABILITY:**

Immediate or date to be agreed upon

Interested candidates who wish to apply for the advertised position, please email us an updated copy of your resume to [hr@prodata.sg](mailto:hr@prodata.sg)